



Extracurricular Fine Arts Student Handbook  
2024-2025

Dear Students and Parents,

Leander ISD Fine Arts Educators and the Fine Arts Office have collaborated to develop this District-wide Fine Arts Handbook to provide students and parents as much information as possible about our extracurricular fine arts programs. The information published in this handbook provides general information about our District-wide extracurricular fine arts programs. In addition to this district-wide handbook, please also ensure that you are aware of additional program specific policies and procedures.

We are proud of the tradition of excellence that our LISD fine arts programs enjoy. With your help and support, we look forward to continuing this tradition of educational and artistic excellence.

Please note that due to timing of distribution, LISD dance handbooks are a separate document. Please contact your students director for access.

If you have questions regarding the guidelines or information contained in this handbook, please contact your campus Director(s).

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## ***Purpose***

The purpose of the LISD Extracurricular Fine Arts programs is to educate each student to be successful in an ever-changing world through various fine arts experiences.

## ***Philosophy***

We believe that an exemplary fine arts program is an extension of the classroom. As such, being a part of LISD extracurricular activities offers an opportunity to develop and grow physically, intellectually, emotionally, and socially. The positive benefits participation in an extracurricular program offers include but are not limited to developing organizational skills, performance skills, fostering self-discipline and self-confidence, encouraging selflessness, promoting team spirit, and nurturing an appreciation for artistic endeavors. Members learn the values associated with competition and service.

## ***Introduction***

LISD fine arts programs are an integral part of the total school experience and membership is considered a privilege, not a right. The success of any organization is dependent upon the spirit, pride, leadership, teamwork, dedication, and cooperation of its members. Certain rules, policies, and procedures are necessary so the overall goals of the groups are met and the welfare of each individual member is best served. In order for this to occur, students will need to be responsible, attentive, respectful, have a positive attitude, and follow the LISD Ten Ethical Principles. The directors will do their best to ensure every student will be provided the opportunity to be successful, regardless of their ability as an incoming student or of their career ambitions following graduation.

The underlying belief is that participation in an extracurricular program can provide students the opportunity to learn responsibility, dedication, leadership, hard work, respect for rules, respect for authority, and many other positive qualities. Regulations are established to promote these qualities and to help build and maintain strong programs. Some of the expectations for students involved in extracurricular activities exceed the expectations for the general student body. Extracurricular fine arts students are expected to follow district policies and all program-specific procedures set by the district and the school. Violations of the rules will result in corrective and/or disciplinary action. The facts and circumstances will be taken into consideration when determining consequences for rule violations.

It is the desire of the Leander ISD directors and teachers to educate and counsel our students on the harmful effects of a violation of this Extracurricular Fine Arts Student Handbook (handbook) and the potential consequences inflicted upon themselves, their families, and their respective programs should they choose to breach the rules outlined below. It is also the intent of the handbook to provide a clearly defined course for our students to follow and instill a belief that a one-time infraction need not result in a permanent pattern in life.

The policies, procedures and regulations in this handbook are in compliance with school board policies and administrative procedures. They are designed to provide for successful experiences for students and the efficient operation of extracurricular fine arts programs.

This handbook supersedes all prior publications governing LISD Fine Arts programs and shall be used by all principals, directors and members in grades 6-12. The Handbook purpose is to answer student/parent questions and be a guide for defining the procedures of the organization. Students are accountable and responsible for all guidelines contained within this handbook and for any additions from your respective director.

The handbook is not intended to be all-inclusive, as every possible situation and question cannot be predicted in advance; however, a thorough knowledge of these materials is essential to the smooth operation and success of LISD extracurricular fine arts programs this year.

**Statement of Nondiscrimination:** The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law.

**Discrimination:** Discrimination against a student is defined as conduct directed at a student by an employee, other student, or a third party under the District's disciplinary authority on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law, that adversely affects the student.

## ***Goals and Objectives***

### *Mental and physical discipline*

- Develop concentration skills
- Memorize music, lines, etc.
- Learn techniques of preparation as they relate to group and individual performances
- Develop self and group discipline

### *Citizenship through group endeavor*

- Develop leadership abilities
- Develop responsibility
- Develop ability to cooperate with others and to work as a team member
- Develop diligence
- Develop mutual respect

### *Physical conditioning*

- Develop strength, stamina, endurance and coordination

### *Cultural growth*

- Provide opportunities to attain knowledge of diverse histories through a variety of performance materials

### Musical Assessments (band and choir)

- Ability to make musical assessments through critical listening
- Recognition of quality of sound, pitch, style, tempo, rhythm, blend, balance, phrasing, dynamics, and articulation

### Music theory (band and choir)

- Know and utilize note values and rest
- Know and utilize keys, key signatures, and scales
- Know and utilize musical terms, signs, and symbols
- Recognize and tune intervals and harmony
- Ear training/listening skills

### Proper instrumental technique (band)

- Care of the instrument
- Assume correct posture and playing position
- Develop the embouchure/stick grip/hand position
- Develop characteristic instrumental tone
- Develop proper breathing techniques
- Develop technical instrumental proficiency (fingering, articulation, rudiments, scales, etc.)

### Creative self-expression

- Express oneself in every performance experience
- Explore careers

### Specialized Skills (theatre)

- Develop vocal, physical and imaginative skills to express a broad spectrum of dramatic material
- Work as an ensemble or collective group
- Understand the rehearsal and performance process, including the relationship between the actor and the director, the actor and stage manager, actor and production crew, actor and fellow actors
- Review, analyze and give constructive criticism on performance

### Ethics, values and responsibilities (art and theatre)

- Appreciate diverse cultures and non-traditional approaches to the art
- Understand and practice discipline and commitment to a project and respect the ideas fellow artists present

### Collaboration, Understanding, and Engagement (dance and theatre)

- Engage in the creative process
- Strengthen the student's creative skills in live performance through the study of craft and technique
- Apply a variety of value systems, aesthetics, and approaches to performing
- Demonstrate a nuanced understanding of collaboration in the creative process through leadership, participation, and reflection

- Create unique, challenging and diverse live performances and share them with our community

In addition to the State of Texas guidelines, LISD Extracurricular Fine Arts programs will strive to:

- Provide any interested student with opportunities for fellowship and fun through participation in fine arts programs
- Provide for the mental, physical, social, and emotional development of students
- Instill pride and discipline in each student
- Provide each student with solo and group endeavors to achieve personal goals and satisfaction
- Provide basic psychological needs such as recognition, belonging, self-respect and a feeling of achievement

## ***General Conduct and Expectations***

Extracurricular fine arts students will observe all policies set forth by the Leander Independent School District. These students have the responsibility to “give their all,” and are expected to have and maintain excellent character. The actions of extracurricular fine arts students in everyday life, both private and public, are a direct reflection of the LISD Fine Arts Programs and the school.

Extracurricular fine arts students will observe all policies set forth by Leander ISD, in addition to the following, as they pertain to their fine arts setting.

- Students in extracurricular fine arts serve as representatives of the school and school district at many public extracurricular functions. Membership in these organizations is a privilege and participation is contingent upon adhering to the policies set forth by the Leander ISD Extracurricular Fine Arts Student Handbook, in addition to campus and classroom policies and procedures.
- Any behavior, not representative of the above, may result in the student's dismissal from the activity at hand as well as the fine arts program. This consequence also applies to the actions of student leaders in both public and private events, on and off campus throughout the calendar year.
- All students are expected to conduct themselves in accordance with the Ten Ethical Principles at all times. Display of profanity, temper, flagrant violation of rules, etc., will not be tolerated. Individual behavior during a fine arts function is a reflection of the group.
- Students will demonstrate respect to their directors, LISD staff and personnel, and each other at all times.

## ***Attendance Responsibilities***

Extracurricular fine arts students may be required to enroll in required fine arts class periods. All practice requirements for this time are structured and specified. Students enrolled in fine arts

classes must fulfill specific requirements for performance, which will be evaluated by the director as for any other academic class.

Rehearsals may be required before school or after-school. Time specifications will be established as school, rehearsal, competition, and other schedules become available to the director.

Members will arrive on time, as specified by the director, to events and stay until dismissed by the director. Members must also be picked up within 15 minutes of dismissal, unless prior communication has been made with the director(s). Chronic failure to comply with this guideline may result in consequences including, but not limited to, the student losing the privilege of participation in future performances.

Since all performances depend on the participation of students, it is the responsibility of each student to notify the director(s) of an absence before a required class and/or practice. This notification does not eliminate the need for a written note if a medical appointment transpired.

In accordance with LISD policy, all excused absences will be honored with no grade penalty. Failure to attend required rehearsals and/or performances, however, may result in removal from a performance or program.

Any member who has missed rehearsal day(s) may be eliminated from the performance(s) that were rehearsed during the time missed. If a member has been absent from school for two days out of a week due to illness, they may be deemed too ill to perform.

Members who are absent from school on the day of a performance may be eliminated from that particular performance at the discretion of the director and/or campus principal. A valid written excuse from a physician must be presented prior to a decision being made by the above mentioned. It is the discretion of the director to approve or deny excused absences.

Additional attendance requirements may be outlined in additional information required by the director(s).

## ***Communication***

Communication is vital for a successful fine arts program.

### Expectations for Director to Parent communication:

- Requirements the director has for his/her student and the fine arts program
- Locations, dates, and times of rehearsals, games, competitions, and events
- Fine Arts departmental requirements of special equipment, uniform, team rules/regulations, travel arrangements, and off-season expectations
- Procedures in the event the student becomes injured during a rehearsal, competition, or event

### Expectations for Parent to Director communication:

- Concerns regarding a son/daughter expressed directly to the director at the appropriate time (times in which a fine arts activity would not be disrupted) and place.
- Issues appropriate for discussion with the director and/or school administrator:
  - Mental and physical state of a student
  - Student plan for success or growth
  - Student behavior
  - Student safety
- Issues not appropriate for discussion with a director:
  - Performance material selections or curriculum elements
  - Any situation dealing with other students
  - Due to student FERPA privacy laws, directors may not discuss other fine arts students.

### Communication between parent, school, and director/Process of Appeals:

If at any time a fine arts student or parent feels he/she needs to discuss a problem or complaint, the appropriate channels must be followed:

1. Contact campus director - call and set up an appointment.
  - Outline and define objectives for a meeting and stick to discussing facts only. The parent, director, and student should be present for the meeting.
  - Do not confront the director before, during or after a practice, game, performance, or event. Meetings of this nature do not promote resolution of the situation, but often escalate it.
    - Do not attempt to enter the fine arts class without prior permission from the campus principal or his/her designee. Parents/guardians are restricted to visits under district guidelines for campus visitors.
    - If the meeting with the director does not provide satisfactory resolution, a parent or guardian should move to the next step in the process.
2. Contact the campus Assistant Principal to set up a meeting with the director and the AP. If this meeting does not provide a satisfactory resolution, proceed to the next step.
3. Contact the Principal to discuss concerns about the fine arts program or situations involving your student. If this meeting does not provide a satisfactory resolution, proceed to the next step.
4. Contact Megan Liles (LISD Fine Arts Director) to set up a meeting.

## ***Eligibility***

All LISD fine arts programs adhere to the eligibility rules and regulations as stated by TEA, UIL and LISD. Some fine arts activities are designated as extracurricular. Students participating in these activities are governed by eligibility requirements. A student shall be suspended from participation in all extracurricular activities sponsored or sanctioned by the school district during the six-week period following a grade reporting period in which the student received a grade lower than seventy in any class. Loss of eligibility does not take effect until seven days after the end of the reporting period. Ineligible students are not suspended from practice or rehearsal of extracurricular activities. Ineligible students are still recognized as members of the fine arts program; They are not, however, permitted to represent the program during the time period of



ineligibility. The student is not suspended from participation during the period in which school is recessed for the summer or any other vacation time.

Students may regain eligibility under certain circumstances. If a student has been suspended because of a failing grade, he/she may regain eligibility by passing ALL courses in the third week of the affected grading period. Reinstatement of eligibility would occur seven days after the three-week progress report period (see TEA/UIIL Side by Side). A student who has regained eligibility may not be able to regain the opportunity for performance/competition in the organization's current performance/competition season.

Activities considered curricular components of any course are not affected by the eligibility law. Examples of these activities are all rehearsals and performances taking place as a regular extension of classroom instruction. Any performance which is competitive in nature or for which admission is charged is deemed extracurricular.

If a student receives an "I" (incomplete) in any class, he/she will be ineligible at the end of the seven-day grace period unless the "I" is replaced with a passing grade prior to the end of the seven-day grace period. Students with an "Incomplete" grade either within or beyond the end of the seven-day grace period may regain eligibility if the work is made up in accordance with district policy regarding time allowed for make-up work and the conditions under which make-up work is allowed.

## ***Transportation***

Fine Arts groups will often travel on school or commercial buses. All students should arrive at events using LISD transportation unless extenuating circumstances exist. Student conduct is to be at the highest level on any trip. Any student requesting to leave with their parent/guardian must send or turn in a parent release note to the director no later than 48 hours prior to the event. A decision to allow parent transportation will be based on the circumstances provided.

Students will meet promptly at the designated place and time for all trips.

Fine Arts programs will adhere to all LISD travel guidelines pertaining to overnight and out of state travel.

### **Overnight Travel:**

There may be times when groups will be allowed overnight trips. In these instances, the student must:

- Abide by the curfew set by the director/teacher
- Not be in different gender rooms at any time
- Travel to AND from the event with the organization unless prior written arrangements have been made with the director
- Be aware that directors/teachers may ask to check the student's bags before leaving for the trip.
- Adhere to the expectations for students in the LISD Student Code of Conduct.

- Not consume or be in possession of alcohol, tobacco, or other drug use (including electronic cigarettes, vapes or inhalants)
- Depending on previous or current disciplinary placements, the student may not be allowed to travel. This decision will be made by the director and campus administration.

## ***Conflicts***

When a student is involved in more than one school activity, scheduling conflicts may occur. Students must check event calendars for all of their scheduled campus activities for conflicts as soon as dates are available. The student must notify all affected parties (director, parents, coaches, employers, and sponsors) when there is a conflict the conflict can be resolved (compromise, miss one or the other activity, work out a ride, etc.). Work is NOT an excuse to miss rehearsal. Students, you must schedule work AROUND rehearsals. ***Students MUST give the director at least 72 hours-notice in order for it to be considered an excused absence (with the exception of emergencies/sudden illnesses (See above reasons for excused absences)).***

## ***Sexual Harassment***

Inappropriate verbal or physical conduct of a sexual nature at school is prohibited by school board policy. Sexual harassment towards anyone is prohibited. Any student who experiences a sexually offensive comment or action by another student or adult at school or school-sponsored function should tell a parent, teacher, counselor, or principal. Parents/guardians who have reason to believe that their child has been subjected to sexual harassment should report this behavior to the campus principal or assistant principal. Students in violation of sexual harassment policies may be removed from the extracurricular portions of the program for a time period established between the directors and school administration. The possibility for reinstatement may be reviewed by the director and school administration at the end of the school year.

## ***Probation and Dismissal***

### **General Probation Considerations:**

Failure to comply with any regulation stated in this handbook may result in the student being placed on probation until the reason for the probation is corrected to the satisfaction of the director and campus administration. Students on probation are not allowed to perform, but may still be expected to be in attendance. Discipline infractions may also result in school-level consequences as assigned by a campus administrator.

A standard probation is 3 weeks, during which time a student on probation is not allowed to perform but is still expected to be in attendance. Additionally, the student may be subject to school-level discipline as assigned by a campus administrator.

If the 3 week probation period ends during a time in which the program is involved in multiple consecutive performances which are identical in nature, the director has the discretion to not allow a student on probation to return to active status until all of the performances have been completed.

A member on probation may not participate in performing activities but is required to fulfill all other responsibilities.

If a member has been placed on probation, at any time during the school year, then the student may be ineligible to audition for a leadership position.

**Dismissal:**

- While any of the above may result in immediate dismissal, a second probation will result in automatic dismissal from the Extracurricular Fine Arts program.
- Students committing actions which jeopardize the emotional or physical safety of students within the program, as deemed by the director and/or campus administration, may result in dismissal from the program. These actions include but are not limited to physical violence, verbal or physical bullying, racial remarks, and threatening language or actions in-person or electronically.
- Depending on discipline action, removal offense, prior offenses, and timing that dismissal took place during the school year, extenuating program contracts can be implemented as deemed necessary by the director and/or school administration.

**Suspension/ Removal:** Each director will have the authority, with the concurrence of the Campus Administration, to suspend, remove, or place on probation for an extended period of time, any fine arts student for major or minor infractions of rules for that program. Any student suspended or removed from a fine arts program must be given:

1. The reason(s) for the suspension/removal.
2. The time and provisions of the suspension/removal.
3. The procedures for reentering the program, if applicable.
4. Information on any class schedule changes or options.
5. The opportunity to appeal. Parents of the suspended/removed student will be notified within 24 hours of suspension by the director.

Consequences for being removed or resigning from a fine arts program will be enforced at any LISD campus should the removed/resigning fine arts student transfer to another LISD campus.

**Placement in Alternative Education (LEO)**

Any extracurricular fine arts student placed in the Alternative Education Program (LEO) will be ineligible for participation in the extracurricular fine arts program for the duration of their placement. At the conclusion of the LEO placement, the Assistant Principal, Assistant Fine Arts Director, and Head Director will determine a reinstatement plan for each individual fine arts student. Reinstatement is not guaranteed. Suspension from competitions, travel and the ability to return to the fine arts periods and extracurricular organizations will be addressed in the plan.

## Placement in ISS

Extracurricular fine arts students placed in ISS will not be allowed to participate in extracurricular competitions until completion of the ISS placement. Consequences for receiving an ISS placement will be determined by the Head Director and Assistant Principal and could include removal from the team/program.

***The following rules concerning tobacco, alcohol and illegal drugs apply to all Leander ISD extracurricular participants at all times during the calendar year, on and off campus. Violations to these rules will result in the student being placed on a behavioral contract.***

## ***Tobacco***

**\*NO EXTRACURRICULAR PARTICIPANT SHALL, WHILE ON OR OFF CAMPUS PREMISES, USE, POSSESS, DISTRIBUTE OR BE UNDER THE INFLUENCE OF TOBACCO. THIS INCLUDES AN ELECTRONIC CIGARETTE OR ANY OTHER DEVICE THAT SIMULATES SMOKING BY USING A MECHANICAL HEATING ELEMENT, BATTERY OR ELECTRONIC CIRCUIT TO DELIVER NICOTINE OR OTHER SUBSTANCES TO THE INDIVIDUAL INHALING FROM THE DEVICE. IF THE VAPE TESTS POSITIVE FOR THC OR OTHER DRUGS, CONSEQUENCES FOR ILLEGAL DRUGS WILL BE FOLLOWED.**

The extracurricular fine arts student who violates the above stated rules, on or off campus, shall be subject to the following at minimum:

### **First Offense:**

- 1) Parent notification by the Director
- 2) Performance and rehearsal participation may be limited, as determined by the Director
- 3) The student will complete 15 hours of community service. The Director or designee will monitor
- 4) Additional consequences could be issued if violation occurs at school or school sponsored event and can result in ISS or a behavior referral

### **Second Offense:**

- 1) Parent notification by the Director
- 2) The student will be suspended from one performance or the equivalent, as determined by the director
- 3) The student will complete 30 hours of community service. The Director or designee will monitor
- 4) Additional consequences could be issued if violation occurs at school or school sponsored event and can result in ISS or a behavior referral

### **Third Offense:**

- 1) Parent notification by the Director

- 2) The student will be placed on a 3 week suspension and cannot participate in any practices or performances activities during this time.

**Note: If the offense occurs during the offseason/summer, the suspension from participation will begin with the first week of activity.**

## ***Alcohol***

**\*NO EXTRACURRICULAR PARTICIPANT SHALL, WHILE ON OR OFF CAMPUS PREMISES, SELL, GIVE, DELIVER, USE, POSSESS, OR BE UNDER THE INFLUENCE OF ALCOHOL.**

The extracurricular fine arts student who violates the above stated rules, on or off campus, shall be subject to the following at minimum:

### **First Offense:**

- 1) Parent notification by the Director
- 2) The student will be suspended from one performance or the equivalent, as determined by the director
- 3) The student will complete 15 hours of community service. The Director or designee will monitor
- 4) Additional consequences could be issued if violation occurs at school or school sponsored event and can result in ISS or a behavior referral

### **Second Offense:**

- 1) Parent notification by the Director
- 2) The student will be suspended from two performances or the equivalent, as determined by the director
- 3) The student will complete 30 hours of community service. The Director or designee will monitor
- 4) Additional consequences could be issued if violation occurs at school or school sponsored event and can result in ISS or a behavior referral

### **Third Offense:**

- 1) Parent notification by the Director
- 2) The student will be removed from the extracurricular activity for one calendar year. The student will have to go through the audition process in order to be placed back into the program. Program placement may not be at the same level that the student previously held. Removal from the fine arts roll sheet will be determined by the director.

**Note: If the offense occurs during the offseason/summer, the suspension from participation will begin with the first week of activity.**

## ***Illegal Drugs***

**\*NO EXTRACURRICULAR PARTICIPANT SHALL, WHILE ON OR OFF CAMPUS, SELL, GIVE, DELIVER, USE, POSSESS, OR BE UNDER THE INFLUENCE OF ANY CONTROLLED OR OTHERWISE ILLEGAL SUBSTANCE.**

The extracurricular fine arts student who violates the above stated rules shall be subject to the following at minimum:

### **First Offense:**

- 1) Parent notification by the Director
- 2) The student will be suspended from two performances or the equivalent, as determined by the director
- 3) The student will complete 30 hours of community service. The Director or designee will monitor.
- 4) A negative drug test taken at a family's physician's office or any other drug testing agency must be submitted to and approved by the Director and the Assistant Fine Arts Director at the expense of the student prior to returning to active status. ONLY hair follicle or urine specimens will be accepted as a drug test. The Fine Arts Director and Student & Family Services Team (SFST) will work with the student to create a timeline for this to be completed.
- 5) If a student is placed at LEO for a substance use infraction, they will receive a referral for Leander ISD Substance Use Assessment Services. For non-LEO substance use infractions, guardian(s) have the option of requesting a Student and Family Support Team referral from the counselor or assistant principal.

*\*In order to return to active participation, the student must be in good standing with the fine arts program, completed criteria outlined in #2, #3, #4, and actively enrolled in #5*

- 6) Additional consequences can be issued if violation occurs at school or school sponsored events and which result in ISS or LEO.

*\*On a first offense only, if a student self-reports, the student will be suspended from one performance or the equivalent, as determined by the director, with a total of 15 hours of community service. #4 & #5 will still be followed.*

### **Second Offense:**

- 1) Parent notification by the Director
- 2) The student will be removed from the extracurricular activity for one calendar year. The student will have to go through the audition process in order to be placed back into the program. Program placement may not be at the same level that the student previously held. Removal from the fine arts roll sheet will be determined by the director.

**Note: If the offense occurs during the offseason/summer, the suspension from participation will begin with the first week of activity.**

## ***Arrests and Citations***

Citations or arrests on or off campus for smoking, using/selling or possession of illegal drugs, drug paraphernalia, drinking alcoholic beverages, vandalism or any similar violations may result in suspension or dismissal from the extracurricular program. Any member of an extracurricular organization must notify the Director immediately upon any arrest or citation. Failure to notify the Director may result in suspension or dismissal from the program.

## ***Theft (on campus)***

Taking things from other students, school, etc. will not be tolerated. Punishment will be handled individually by the director and campus administration and may result in expulsion from all fine arts extracurricular activities for up to one calendar year from the date of the incident. At the end of one calendar year from the date of the incident, all parties concerned may review the case, and the student's conduct during the previous year to determine if reinstatement into the extracurricular fine arts program is warranted.

## ***Appeals***

The student and/or parent shall have the right to appeal any decision to suspend a student or expel a student from the fine arts program. A request for appeal must be submitted to the Director within 3 days from the notification of suspension. An appeal by the student and/or parent of suspension or expulsion from the fine arts program shall be considered on the basis of:

- Variation from printed policy, administrative procedures, regulations, or rules and standards from membership, and participation in fine arts;
- Failure to establish reasonable documentation that the student's conduct/behavior has violated the standards for suspension or dismissal from the fine arts program;
- Failure to give the student/parent due process (notice of the facts being alleged) about the conduct/behavior and opportunity to refute the charges.

### **Step 1- Director**

- Conference with student and parent
- Suspension of activity
- Dismissal from activity
- Other appropriate action (Ex. Community Service, Contract, etc)

### **Step 2- Campus Assistant Principal/Principal**

Requests for appeal must be done within 3 school days of previous denial of appeal

- Accept appeal and reduce action
- Denial of appeal
- Add to action
- Other appropriate action

### **Step 3- District Fine Arts Director**

Only appeals of a permanent removal from the extracurricular activity may reach this level of the process.

- Accept appeal and reduce action
- Denial of appeal
- Add to action
- Other appropriate action
- **Cannot appeal this final decision**

## ***Digital Citizenship***

Extracurricular fine arts students are expected to maintain high standards in academic performance and comportment at all times, in and out of school. They serve as positive role models for the student body and in the community as representatives of our school and school district. Maintaining a higher standard of conduct will also include ensuring that fine arts student websites and communication on social media are appropriate. The internet is a worldwide, publicly accessible form of communication. Any communication appearing on the internet is public domain, even if it is marked private.

Students are responsible for their personal websites and postings, as well as posting from or on other students' websites. Additionally, students may not create any website or social media group that implies a connection to or appears to represent an LISD organization. The areas of inappropriateness include, but are not limited to, profane, foul, or disrespectful language (abbreviated or alluding to), inappropriate pictures, suggestive poses or clothing, references to alcohol, drugs, and/or tobacco, and postings (either verbal or photos) that could be interpreted as negative, threatening, or harassing behavior towards LISD teaching staff or other fine arts students, or that demonstrate poor sportsmanship or a disrespectful attitude towards other fine arts programs.

It is imperative that fine arts students follow all acceptable use policies set forth by Leander ISD, especially when utilizing district owned devices.

Fine arts students may not engage in association such as retweeting, subtweeting, favoriting, liking, responding, etc. of materials involving lewd materials, obscene materials, violence, drugs, alcohol, tobacco, vaping, hazing, harassment, or targeting other students or staff members based on race, religion, national origin, disability, gender, including gender identification or sexual preference.

Any such incident will result in review by the principal (or designee) and may lead to probation or dismissal from the fine arts program.

Fine arts extracurricular students who violate the above internet guidelines shall be subject to the following:

- Upon confirmation of a violation, the student will be directed to remove any offensive items from the website(s) and to collaborate with the director to provide an action plan to



deter future instances of similar behavior, which will be presented to the principal. Items in the action plan may include, but are not limited to, training in the proper use of social media, or other actions deemed appropriate by director(s) or campus administration. Parents/guardians will be contacted and made aware of the offensive behavior.

- If a violation occurs which is deemed to be of a more serious nature, including but not limited to, a threat, harassing, slander, bullying, inappropriate and/or foul language, or a series of violations, the student may be subject to a higher level of discipline as determined by the director and/or school administration, such as probation, suspension, or dismissal from the program.

## ***Due Process***

All Leander ISD students are entitled to due process in accordance with LISD guidelines. Our goal as LISD staff is to ensure all students are treated fairly. Please contact the director or campus administration if you have any concerns. We will work with you to resolve problems. We are here to provide a quality fine arts education for all students.

**This handbook is a living document. If an incident should arise that is not specifically addressed in this document, the director and/or school administrator will address the incident on an individual basis. The resolution of this incident may not be addressed team wide especially when privacy issues are involved. In addition, in order to benefit the dance program, the director and/or administrators reserve the right to revise this handbook at any time.**

**(Last revised 9-8-23)**